



TAMILNADU ELECTRICITY BOARD Ltd.,
TAMILNADU POWER DISTRIBUTION CORPORATION Ltd.,
Tender Enquiry Letter

From
Er.A.Sabanayagam.,B.E,M.B.A.,
Superintending Engineer,
Namakkal Elec.Distn.Circle,
Namakkal.

To
As per List

Lr.No.SE/NEDC/EE/GL /AEE/MM/AE2/F.L.T/Enq.No.009/2025-26,Dt.24.12.2025,

Enq.No.009/2025-26	Opening Dt.12.01.2026	Due dt.13 .01.2026
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Sir,

Sub: Enquiry No. 009/2025-26, Dt:24.12.2025.Supply of Gasket Sheet 6mm
(900 x900 x 6) - 200 Nos.

Please quote your lowest price for supply of the following material.

Please quote your lowest rate for Supply of below tabulated materials:

Sl. No	Description of Material	Unit	Quantity	Delivery Terms
1	Supply of Gasket Sheet 6mm (900 x900 x 6) Quality :RC70C Grade	Nos	200	60 days

1.Sample:

1 Sample Not Required at the time of bid opening. After financial bid evaluation, the sample will be requested from the L1 tenderer and further as per the order

2. Validity should be 90 days from the date of opening the tender.
3. Place of Delivery: Central Stores/N.E.D.C/Namakkal.
4. The tenderers shall quote the Ex-works price, excise Duty with percentage, GST With percentage, Freight & Insurance and any other charges separately for Delivery at destination stores.

5. Price:

5.1.Tenderers should quote firm price valid for one year from the date of issue of purchase order.

5.2.The price quoted should only be "Unit all inclusive price including E.D and Excluding GST. The GST will be paid extra as applicable. The amount of GST and percentage payable shall be indicated separately in the tender offer.

5.3.Any variation in Excise Duty due to statutory variation within the contract delivery date shall be considered. But the increase due to Tenders coming into different taxes/duty slab

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will not be considered. Tenders not adhering to these instructions will be summarily rejected.

6. Delivery:

The delivery period and the mode of dispatch should be clearly specified. The offers from ready stock are preferable. Tender will delivery schedule other than the above are liable for rejection. Board reserves the right to alter the delivery schedule to suit its need as and when necessity arises during the pendency of contract.

7. Payment:

7.1.For the materials delivered within the contractual delivery period.

7.2.100% of the all inclusive price (including GST) of the materials of each consignment will be paid within a reasonable time after receipt of materials submission of bills with required documents after deducting recoveries, if any.

7.3.For the materials delivered beyond the contractual Delivery period.

7.4.100% of the value of All inclusive price of the materials after deducting the appropriate amount of L.D of each consignment and other recoveries if any, will be paid after receipt of materials at site in good condition and submission of bills with required documents.

7.5.For the delayed payments, if any, TNPDCCL will not pay any interest on any account.

7.6.Payment for the supplies will be made cheques drawn on any one of the Nationalized or scheduled Banks or its branches in Tamil Nadu. Officers agreeing to the above TNPDCCL's terms of payment will be preferred. TNPDCCL may reject the offers with other terms of payment.

8. Liquidated Damages:

8.1.If the contractor falls to delivery the items/materials within the time specified in the contract or any extension there of, the purchaser shall recover from the contractor as liquidated damages a sum of half percent (0.5%) of the contract price of the delayed/undelivered items/materials for each completed week of delay.

8.2.The total liquidated damages shall not exceed ten percent (10 percent) of the contract price of the units/materials so delayed/undelivered. The date of receipt of materials at stores will be reckoned as date of delivery for this purpose. Whereever the suppliers does not commence supply as agreed to the EMD/SD paid by him shall be forfeited in terms of the purchase order/contract and his name black listed after due notice. His bad performance should be recorded for reference in future ordering. In additions, the difference in price agreed to by the failed supplier and the higher rate at which the materials are to be procured from others because of the failure of the ordered supplied shall be recovered from the failed supplier.

9.0 Loss or Damages:

9.1.Any low or damage during transit to site should be made good by the contractor free of charge, provided the same is reported within 15 days of the arrival of the material at site.

9.2.Any defects of manufacture discovered after the first and before the second payment should be rectified free of charge and all defective materials replaced.

10.0 Instructions to the Tenderers:

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10.1. The quotation should be sent in sealed covers super scribed as "Quotation for the supply of **Gasket Sheet 6mm (900 x900 x 6)** so as to reach the undersigned by 12.01.2026 @ 14.00 Hrs. on due date. The quotations received against this enquiry will be opened on 13.01.2026 at 15.00Hrs in the presence of such of those tenderers who are present at the time of opening the tender.

11.0. If the due date of tender opening is declared as a holiday the tender will be opened on the next working day at 15.00 Hrs.

12.0.Telegraphic / E-Mail quotations will not be accepted

13.0.EARNEST MONEY DEPOSIT

13.1.Tenderer should pay the specified amount towards Earnest Money Deposit as follows:
Earnest Money Deposit: Rs.2100.00 (Rs.Two Thousand One Hundred Only)

13.2.The Earnest Money Deposit specified above should be in the form of NEFT/RTGS as mentioned above in 5(a) of Foreword for the above amount. Receipt duly reflecting the UTR Number shall be sent along with the Quotation. The EMD amount has to be received in TNEB/TNPDCL account through e - payment, on 12.01.2026 before 12:00 PM). EMD amount received beyond tender closing time will be summarily rejected.

Note: - **NEFT/RTGS for Account No: 773267341 and IFSC code : IDIB000N011.**
Transaction should be made only thr'o tenderers bank A/c only. Transaction thr'o other than tenderers bank A/c will not be accepted and such offer liable for rejection.

14.0. The EMD will not carry any interest.

15.0. The Earnest Money Deposit will be refunded to the unsuccessful tenderers on application to the Superintending Engineer/NEDC/Namakkal after intimation of the rejection/non-acceptance of their tender is sent to them.

16.0. Any other mode of payment of EMD other than NEFT/RTGS shall not be accepted towards EMD. and the tenders shall be rejected if EMD is not paid in the prescribed manner.

17.0. The following categories of Industries are exempted from payment of EMD.

17.1.The Small Scale Industrial Units located within the State and Registered with the Tamil Nadu Small Industries Development Corporation.

17.2.The Small Scale Industrial Units Registered with the National Small Industries Corporation.

17.3.The SSI Units holding Acknowledgement issued for Entrepreneur Memorandum Part-II obtained from the District Industries Centre in respect of those items for which the Registration Certificate/ Acknowledgement has been issued.

17.4.Departments of the Government of Tamil Nadu.

17.5.Undertakings and Corporations owned by the Government of Tamil Nadu.


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17.6.Labour Contract Co-operative Societies.

17.7. Tiny Industries classified under S.S.I. registered with the State of TamilNadu and registration Certificate issued by the Department of Industries and Commerce /Government of Tamil Nadu in respect of those items for which the Registration Certificate .

17.8. Small Scale Industrial Units located outside the State and such of those units registered with National Small Industries Corporation in respect of those items covered under Registration Certificate.

18.0. SSI units having provisional registration certificate are not eligible for exemption.

19.0. Those tenderers who are exempted from payment of EMD shall upload in lieu of EMD an undertaking in a non-judicial Stamp paper of value not less than Rs. 80.00 (Rs. Eighty only) in the form as per Annexure-I to the effect to pay as penalty an amount equivalent to EMD. in the event of non-fulfilment or non-observance of any of the conditions stipulated in the contract consequent to such breach of contract.

19.2. The State Government, Public Sector Undertakings who are exempted from payment of EMD/Security Deposit should also pay as penalty an amount equivalent to the amount fixed as Security Deposit in the event of non-fulfilment or non-observance of any of the conditions stipulated in the contract.

20.0. Conditions for Liable for rejection of bids:

20.1. TENDERS RECEIVED WITHOUT THIS UNDERTAKING WILL NOT BE OPENED.

Tender will be rejected if the undertaking is not signed /authenticated in all pages of undertaking. Signature of witnesses should be affixed at the end of undertaking along with details of name and address.

20.2.Small Scale Industries registered with the Tamil Nadu small Industries Development Corporation or with National Small Industries Corporation or holding Entrepreneur Memorandum Part-II or acknowledgement for the Entrepreneur Memorandum Part-II issued by DIC, for small scale industrial unit for subject materials specifying capacity for which they are permitted to manufacture and the period of validity of the certificate shall upload attested Photo copy of Registration Certificate/Acknowledgement as proof of eligibility for exemption from payment of EMD.

21.0. Others viz. Central and other State Government Departments/ Undertakings and Corporations other than those in Tamil Nadu shall have to pay Earnest Money Deposit and Security Deposit.

22.0. The tenderers shall upload the audited attested copy of Profit and Loss account/Balance Sheet along with the proof for exemption from payment of EMD in order to ensure the SSI status of the firm based on the investment held in Plant and Machinery for extending exemption from paying EMD.

22.1.In case the investment held by them in Plant and Machinery as per their financial


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statement of Accounts exceeds Rs.5 Crores, the General Manager, District Industries Centre concerned will be requested to verify the SSI status of the firm. Till receipt of confirmation from General Manager / District Industries Centre concerned, the exemption from paying EMD for SSI Units shall not be extended.

23.0. The following should be uploaded by the Vendor during submission of Techno-commercial bid for payment of EMD failing which the offer will be SUMMARILY REJECTED.

23.1.The e-receipt of payment of EMD through NEFT/RTGS.

23.2. The proof of Permanent EMD Holder.

23.3.The proof of exemption of EMD with an undertaking in lieu of EMD and documents in support of investment held in plant and machinery.

23.4. Registration Certificate/Acknowledgement as proof of eligibility for exemption from payment of EMD along with undertaking in a non-judicial Stamp paper of value not less than Rs.200.

25.0. The Earnest Money Deposit/Permanent EMD made by Tenderer will be forfeited after e-tender opening if:

25.1. He withdraws his tender or backs out after acceptance.

25.2.He withdraws his tender before the expiry of validity period stipulated in the Specification or fails to remit the Security Deposit.

25.3.He violates any of the provisions of these regulations contained herein.

25.4.He revises any of the terms quoted during the validity period.

25.5.If sample/ revised sample not produced on request from this office in the event of documents furnished with the offer being found to be bogus or the documents contain false particulars, the EMD paid by the tenderers will be forfeited in addition to blacklisting them for future tenders/contracts in TNPDC.

26.0.SECURITY DEPOSIT:

26.1. The Successful tenderer will have to remit 5% of order value (All-inclusive price) as Security Deposit in the form of DD / Banker's Cheque in the name of Superintending Engineer/NAMAKKAL Electricity Distribution circle/ TNPDC/NAMAKKAL within 30 days from the date of receipt of Order. Otherwise the P.O will be cancelled and the EMD will be forfeited.

26.2. Failure to comply with the terms regarding Security Deposit set out in the order within the stipulated time by the successful tenderer will entail in the cancellation of the contract without any further reference to the supplier.

26.3.The Security Deposit will be refunded to the supplier after the expiry of the guarantee period ensuring that defects/ damages during the guarantee period are rectified /replaced. If

the purchaser incurs any loss or damages on account of breach of any of the clauses or any other amount arising out of the contract becomes payable by the supplier to the purchaser, then the purchaser will in addition to such other dues that he shall have under law, appropriate the whole or part of the security deposit and such amount that is appropriated will not be refunded to the supplier.

27.0.Responsibility:

The tenderer is responsible for delivery of the materials at the destination station/stores in good condition. The tenderer should include and provide for securely protecting and packing the materials as per relevant packing standards to avoid damages or loss in transit.

28.0.Jurisdiction of Legal Proceedings:

No suit or any proceedings in regard to any matter arising in any respect under this contract shall be instituted in any court say in the High court, Madras or District Court at Namakkal or Sub-Court at Namakkal or at the District Munsif Court at Namakkal. It is agreed that no other court shall have jurisdiction to entertain any suit or proceedings even though part of the cause of action might arise within their jurisdiction. In case, any part of cause of action arises within the jurisdiction of any of the courts in Tamil Nadu and rest within the jurisdiction of courts of outside the state of Tamil Nadu, then it is agreed to between parties that such suits or proceedings shall be instituted in a court within the state of Tamil Nadu and no other court outside the state of Tamil Nadu shall have jurisdiction even though any part of the cause of action might arise within the jurisdiction of such courts.

The successful tenderer shall furnish an undertaking as per schedule-I in a non-judicial stamp paper of Rs.200/- agreeing to the above condition.

29.0.Dues To Board:

29.1. The Board has the right to recover any dues from the contractor and Liquidated Damages from the retention amount/balance amount besides Security Deposit. Amount due from the supplier to Board for defaults in any other contract will be adjusted from the pending payments and Security Deposit etc. against the contract awarded against this specification.

29.2. It should be clearly indicated in the quotation whether the firm is registered with S.S.I. or is a manufacturer/dealer.

29.3. The rates quoted should be both in figures as well as in words. In case of discrepancy, the lower of the two will be taken.

29.4. Quantity indicated may be altered to suit the requirement at the time of placing order.

29.5. The undersigned reserves the right to split the tender, accept any tender or cancel the tender without assigning any reason.

29.6. Sample should be sent with the quotation positively.

29.7. In the event of any doubt, the sample available at this office may be perused if desired before quoting.

29.8. The manufacturer's routine test certificate/(or) the Test certificate as per relevant ISS wherever applicable shall be furnished.

29.9. Guarantee certificate for satisfactory performance for the period's specified herein shall be furnished from the date of receipt of material at site in good condition. Any defect during this period shall be rectified free of cost to the Board.

29.10. The materials shall conform to the Technical Specification mentioned herein.

30.0. GST Clearance certificate shall be enclosed along with the tenders failing which the tender is liable for rejection.

31.0. PAN: The tenders shall furnish the Permanent Account Number their offer against this enquiry.

32.0. Specific concurrence or otherwise to all the terms noted herein should be furnished in the tender. Failure to do so will be taken as concurrence to the terms.

33.Rejection of Tenders:

33.1.Tenders will be SUMMARILY REJECTED if

- 1) The EMD requirements are not complied with.
- 2) Not satisfying Bid Qualification Requirements.
- 3) Sample not supplied after requisition from TNPDC

33.2. Tender is liable to be rejected if it is:

- 1) Not covering the supply of equipment/materials with all accessories
- 2) With validity period less than that specified in this specification
- 3) Not signed properly by the tenderer
- 4) Received from consortium of SSI units
- 5) Received " after due date and time"
- 6) Received from the tenderer who is directly or indirectly connected with Government service or TNPDC service or services of Local authority.
- 7) From any black listed firm
- 8) From a tenderer whose past performance/ vendor rating is not satisfactory.
- 9) Offer received by Telex / Telegram / E mail / Fax.
- 10) Tenderers not furnished the GST No. in the offers.
- 11) If sample supplied is not found suitable.


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34.0. received without superscription as prescribed in the specification.

35.0. received from those who have downloaded from the web site but not furnished the DD/Banker's Cheque towards tender cost or have not produced the proof of exemption from payment of tender cost within the outer cover.

36.0. failure to fill up the schedules I,II,III enclosed to the specification and furnish along with the Tender.

37.0. If the offer is made for the part of the material and not the whole of the material covered under the specification.

38.0.EXCISE DUTY:

38.1. It is the responsibility of the tenders to make sure about the correct rates of duty livable on the material at the time of tendering. If the rates assumed by the Tenderer are less than the current rates prevailing at the time of tendering, the Board will not be responsible for the mistake.

38.2. Any increase in Excise Duty consequent to the suppliers coming into different duty slab during the execution of the contract shall have to be taken into account and the all inclusive Firm Price shall be quoted accordingly by the tenderers. Any variation in Excise Duty due to statutory variation within the contract delivery date shall be considered.

38.3. For the delayed supplies received beyond the contracted date of delivery, the Excise Duty revealing on the date of dispatch or the Excise Duty applicable on the contracted delivery date whichever is less will be admitted.

38.4. Authentic invoice containing the details viz. Central Excise Registration Number, PLA No., etc., date and time of removal of goods, debt entry in PLA/RG 42.5. Duly authenticated by the authorized signatory shall be produced for claim of E.D. for all items manufactured by the tenderer.

39.0.GOODS AND GST:

39.1. The GST. will be paid extra as applicable. The amount of GST and percentage payable shall be indicated separately in the tender offer. GST is not applicable to Freight and Insurance charges. Please note that Tamil Nadu Generation and Distribution Corporation Ltd. has been registered as GSTIN Enrolment Provisional Registration No. No: 33AADCT4784E1ZC ARN No: AA330617106413K under the G.S.T. Act respectively while pending the bill GST will be withheld if not proof for having exceed the value of Turnover/Transaction over and above the exemption limit is proceed along with bill.

39.2. Provided always, it is hereby agreed and declared that in case where the TNPDC has doubt whether GST. is not at all payable for the transaction in question, the TNPDC reserves the right to withhold the payment of GST. until the party produces an order of Court of competent.

39.3. The following certificates have to be furnished for admittance of claim of GST.

39.4. Certified that the transaction in which the GST. has been claimed will be included in


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the return submitted/to be submitted to the Sales Tax authorities for assessment of the GST. and the amount of GST. claimed from the purchaser has been/will be paid to the Sales Tax Authorities.

39.5. Certified that the goods on which the GST. has been charged have not been exempted under GST. Act or the rules made there under and the charges on account of GST. on these goods are correct, under provisions of relevant Act or rules made there under.

39.6.Certified that we shall indemnify the TNPDC, in case it is found later on that wrong or incorrect payment has been received on account of GST. paid by us.

39.7.Certified that we are registered as dealer under the GST. Act and our Registration No. is Certified that GST. credit availed by me has been taken into account in the rates quoted.

Sd///*****

Superintending Engineer,
Namakkal EDC,Namakkal



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